

## **Member Relations/Safety Professional**

Industry: Non-Profit

### **Exciting Position as a Member Relations/Safety Professional at Local Non-Profit!**

#### **Description:**

Ministry with Community, a Kalamazoo based non-profit is seeking a skilled Member Relations/Safety Professional to join their team! Ministry with Community serves people experiencing homelessness, poverty, mental illness, addiction and other personal crises by empowering them to make positive life changes! The Member Relations/Safety Professional will ensure the safety of all members, volunteers and staff at Ministry with Community. They will assist those we serve at the front desk while reporting to the Front Desk Manager. Candidates should be comfortable working with a diverse population and compassionately and creatively adapt to their needs. Candidates will have the following traits:

- Action Oriented
- Learning on the Fly
- Dealing with Ambiguity
- Command Skills
- Listening
- Understanding Others
- Interpersonal Savvy
- Conflict Management
- Composure
- Approachability
- Integrity and Trust

**Hours:** Will vary during open facility hours 6:30AM – 5:30PM 7days/week

#### **Description:**

The ideal Member Relations/Safety Professional will have recent and relevant security experience and the ability to effectively handle any potentially unsafe or dangerous situations in a timely manner with compassion and understanding towards people experiencing poverty, substance abuse and mental illness. Candidates will work to establish appropriate relationships with members in order to avoid future conflict, assist members, volunteers and donors in an efficient and effective manner while having the ability to be proactive, seeing and dealing with potential safety issues before they arise. Member Relations/Safety Professionals will enjoy working with diverse populations, having the ability to handle stressful situations effectively and patiently utilizing exceptional people skills.

**Wage:** \$8.50/hour

The above are a highlight of the position, however Member Relations/Safety Professional candidates may find a full job description at [www.ministrywithcommunity.org](http://www.ministrywithcommunity.org).

**To Apply:** Please submit your resume and letter of interest to:

Front Desk Manager, 440 N. Church Street, Kalamazoo, MI 49007  
or email [admin2@ministrywithcommunity.org](mailto:admin2@ministrywithcommunity.org)

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